

<b>Job Title</b>	Full Time Paramedic
<b>Location</b>	Troy Township, Wood County Ohio
<b>Department</b>	Troy Township EMS
<b>FLSA Status</b>	Non-Exempt
<b>Shifts hiring</b>	Full-Time
<b>Pay Grade</b>	Current Starting Pay Range: Step Pay Scale

### **Class Summary**

Troy Township, of Wood County Ohio, is seeking regular Full-Time Paramedics to work on a combination EMS Department comprised of full-time, part-time, and volunteer personnel providing comprehensive ALS emergency medical service to its community and visiting members. The position involves working 48 (+) hours per week (based on scheduling needs) with regular scheduled availability. Holiday, evening and weekend hours will be required. Overtime & forced overtime may be required. New employees will be subject to a probationary period of a minimum of one (1) year. This position accrues OPERS retirement, sick time, vacation time, and comp time.

### **Minimum Requirements**

- ❖ Graduation from an accredited high school or GED
- ❖ Current Ohio Paramedic Certification (National Registry preferred), and some EMS experience as a paramedic (preferably in a full time, combination, and/or volunteer Fire and/or EMS Department); or an equivalent combination of education and/or experience.
- ❖ CPR, ACLS, PALS or PEPP is required.
- ❖ Possession of a valid State of Ohio driver's license and an acceptable driving record as deemed by the township's insurance carrier.
- ❖ Candidate must be able to successfully complete a background investigation and pre-employment physical examination to include drug screening.

### **Job Description**

This is technical work in providing advanced life support emergency medical services care for a municipal emergency medical service department. Work involves responsibility for providing clinical care at the paramedic level on an ambulance, including functioning as crew leader for the assigned crew on the ambulance. Responsible for the performance of the crew at all times during assigned shifts. Work is performed under actual and/or administrative direction of the EMS Chief, and/or their designee, and the Medical Director and is reviewed through direct observation, reports, and evaluations.

## **Essential Duties and Responsibilities**

*(Any one position may not include all the duties listed nor do the listed examples include all duties which may be found in positions of this class. Allocation of positions to this class will be determined on the amount of time spent in performing the primary duties.)*

Responds to medical emergencies and performs basic and advanced life support functions.

Responsible for the checking of vehicle, equipment, and supplies at the start of each shift. Replaces used supplies and checks equipment after transport.

Direct patient care. Performs emergency medical services on persons injured or ill according to National, State, and Departmental guidelines.

Function as a paramedic. Transports patients to emergency medical facilities, reports observations and actions to emergency medical staff, and may provide additional emergency treatment.

Responsible at times for providing extensive pre-hospital care such as administering drugs orally and intravenously, assisting with endotracheal intubation, interpreting electrocardiograms and using monitors and other complex equipment.

Provide guidance and supervision of other crew members as needed and may serve as a lead to less experienced employees.

Assure that all department policies/procedures are followed by each crew member, and report deficiencies to supervision.

Assure that all protocols for patient care are followed. Document patient's care according to specific policies. Demonstrate awareness of legal issues, patient rights, and compliance with the standards of regulatory and accrediting agencies.

Sign for controlled substances and ensure adherence to policies/procedures for such.

Oversee the complete documentation of all paperwork such as patient care reports, supply requests, incident reports, etc. Performs routine inspections of personal safety equipment to ensure equipment is in optimum condition and promptly notifies supervisors of deficiencies.

Responsible for maintaining vehicle, equipment, and quarters in a clean operating manner. Decontaminates the interior of emergency vehicle, as appropriate per standards.

Ensure that the actions of all crewmembers are always professional and courteous.

Must establish and maintain effective working relationships with superiors, employees, crewmembers, other allied health providers and the general public.

Must maintain good standing and unrestricted practice authorization from the Medical Director.

Must have regular, reliable and punctual attendance.

Must follow and comply with Township rules and policies.

Perform all other related duties as assigned.

## **Physical Demands and Working Environment**

*(The physical demands and work environment characteristics described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.)*

Work is frequently performed indoors at the Township's EMS Station or at other office locations, and frequently outdoors in the field at emergency response locations. Work requires frequent sitting, standing, walking, stooping, kneeling, climbing stairs, lifting, and carrying objects weighing up to and over 125 pounds, reaching with hands and arms in front of body and overhead, using hands and fingers to operate EMS vehicles, equipment, radios, and computers. Work requires sufficient strength and agility to react quickly and effectively in emergency situations. Work occasionally exposes employee to body fluids, fumes, airborne particles, loud noise, toxic and caustic chemicals, extreme weather conditions, and risk of electrical shock.

## **Minimum Qualifications**

Work requires possession of a high school diploma or GED and some EMS experience as a Paramedic (preferably in a volunteer and/or combination Fire and/or EMS Department); or any equivalent combination of education and/or experience that provides the following knowledge, abilities, and skills:

Knowledge of the principles, practices, methods, and techniques of advanced life support EMS patient care.

Knowledge of federal, state and local laws, regulations, statutes and ordinances applicable to emergency medical services as pertaining to paramedic care.

Skill in the operation and use of a computer and EMS software programs, and the preparation of automated records.

Skill in establishing and maintaining effective working relationships with superiors, crew members, and other allied health providers.

Ability to effectively communicate orally and in writing. Ability to establish and maintain effective working relationships.

## **License, Certificate or Other Job Prerequisites**

Valid State of Ohio Driver's License

Valid State of Ohio Paramedic Certification

BLS CPR Certification

Advanced Cardiac Life Support (ACLS) Certification

Pediatric Advanced Life Support (PALS) or Pediatric Education for Prehospital Professionals (PEPP) Certification

NIMS 100, 200, 700, and 800 (all to be obtained within 6 months of hire)

Paper applications are available upon request at Troy Township EMS or on its website. When the application is completed, it can be emailed to [ttems@amplex.net](mailto:ttems@amplex.net)

*Troy Township is an Equal Opportunity Employer and maintains a policy of Equal Employment Opportunity for all employees and applicants. The Township of Troy does not discriminate in employment or the provision of services on the basis of race, color, national origin and ancestry, gender (sex), religion, age, disability, sex (wages), military status, genetic information, pregnancy, or any other characteristic protected by Federal or State law.*